

## **Trainee Warehouse Assistant**

- Earn while you learn! Gain a Cert III Supply Chain Operations on the job.
- Join an experienced team with a wealth of knowledge to share.
- National company: future opportunities in many departments & locations.

**If you are dedicated to learning, work well with others, & want career opportunities, join our Wangara warehouse team!**

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### **Who we are**

CERTEX Lifting and our affiliated Australian companies supply lifting equipment, steel wire rope, height safety, and other lifting solutions, alongside connected services including testing, maintenance, assembly, and hire of lifting products for industrial applications in a wide range of industries. With over 18 Australian sites across 5 strong brands, we are one of Australia's largest providers of lifting equipment solutions, with a far-sighted focus on sustainable growth.

We pride ourselves on being good to work with, and this translates to a friendly and open company culture.

### **The Role**

Working as part of a small team in our largest branch, your role will include all activities related to stock management, including coordinating ingoing and outgoing stock to meet both branch and customer needs.

In partnership with a private training provider, you will commence a 2-year traineeship and gain a nationally recognised and accredited qualification while you work. You will be given time at work to complete training materials, and the traineeship is completely funded by the company. We will also organise a forklift ticket, to enable you to undertake all required warehouse duties safely.

Alongside gaining industry knowledge, systems experience, and building workplace skills, you'll learn and be assessed on all aspects of working in warehouse operations, including how to:

- Complete receipt and despatch paperwork.
- Check specifications of goods and store items.
- Prepare items for despatch or pickup.
- Conduct stocktakes.

- Manage and monitor inventory.
- Lift and carry items safely.

### **What we are looking for**

- Proven reliability and long-term commitment to something (e.g. a job, a sport, a qualification).
- Good communication skills and ability to work in a team.
- Careful attention to detail and good numerical literacy.
- Able to work in a physical environment, including manual handling and lifting (safe) loads in accordance with WHS procedures.
- Good time management skills.
- Can follow work procedures and directions.
- Willing to undergo a pre-employment medical, including drug & alcohol screening.
- The legal right to work in Australia on a full time, permanent basis.

### **Who we are looking for**

We can train skills, but your attitude, habits, and attributes are key to success in this role. We are looking for someone who shares these values and attitudes with us:

- You are good to work with – reliable, considerate, professional, positive, and courteous towards others.
- You are far-sighted – understanding the impact of your actions on the future.
- You know how to make things happen – adaptable and able to find solutions.
- You are comfortable working in a digital environment, and learning new systems.
- You prioritise safety and you are committed to working safely.
- You are interested in learning and growing your skills, adept at grasping new concepts and able to apply learned knowledge.

### **Why this is a good opportunity**

We are committed to providing opportunities for development to employees to ensure they have the confidence and knowhow to provide superior customer outcomes and want to be a long-term part of the team. Employees with the right attitude and aptitude will be considered for opportunities to develop and broaden their skills such as:

- Involvement in national committees and work groups.

- Inter-branch and inter-company relocations or secondments.
- Internal development programs.
- Ongoing training and support to gain relevant qualifications.

Career progression isn't limited to the Warehouse. Future development paths may include:

- Technical Service work, (inspection, manufacture, repair and testing of lifting, rigging and height safety equipment.)
- Customer service, sales, and scheduling.
- Purchasing, inventory, and other supply chain roles.
- Operational support roles such as training, QHSE, compliance, and process improvement.
- Supervisory and management roles including department supervisor, branch management, technical leadership positions, or senior management roles.

### **How to apply**

If you believe you are who we are looking for, and you want to commit to learning and achieving a qualification, [\*\*\*apply online now!\*\*\*](#)