

Warehouse Assistant & Trainee Service Technician - Rigging & Lifting

Location: Kalgoorlie, WA

Employment type: Full time

Certex Lifting supplies lifting equipment, steel wire rope, height safety, and other lifting solutions, alongside connected services including testing, maintenance, and assembly of lifting products for industrial applications in a wide range of industries. With over 125 employees spread across ten Australian sites, Certex Lifting is one of Australia's largest lifting equipment and sales and service companies.

The role

Your role will be to support all activities related to stock management and movement, including picking stock for the service team, and assisting with processing incoming and outgoing stock.

We will provide training for you to develop technical skills, so you can assemble products required by clients, such as slings and other chain assemblies, and ensure quality and safety, by testing lifting and rigging gear. Over time, further progression into technical services will be an option for the right candidate.

In partnership with a private training provider, you will also have the opportunity to commence a 2-year traineeship and gain a nationally recognised and accredited qualification while you work. You will be given time at work to complete training materials, and the traineeship is completely funded by the company.

Working as part of a supportive branch environment, where everyone is willing to pitch in to make sure customer needs are met, you will support the person primarily responsible for day-to-day warehouse activities; helping operations to run smoothly.

The work is typically Monday to Friday, but overtime and weekend work may also be available from time to time, paid at penalty rates.

A snapshot of the role includes:

- Day-to-day activities of stock management (goods receiving, unloading, picking & packing, dispatching).
- Regular stocktake and inventory activities.
- Liaising with our inventory, customer service, and service departments as needed, along with customers and transport providers.
- Maintaining the warehouse in a clean and organised state.
- General warehouse duties including maintaining a clean workplace.
- Ensuring clear and accurate records are maintained in both ERP and testing systems.
- Once appropriately trained, assembly, manufacture, repair, and testing of new and in-service lifting, rigging and height safety equipment.

What we are looking for - Must Haves

- Warehouse experience in an industrial environment.
- A High-Risk Work Licence – LF (Forklift Ticket), and proven experience using forklifts in a warehouse environment.
- A valid, unrestricted driver's licence.
- Good communication skills – including customer service experience, and the ability to communicate effectively in a team environment.
- Evidence that you have good numeracy and literacy skills, and high attention to detail.
- The ability to work in a physical environment, including regular manual handling and lifting (safe) loads in accordance with WHS procedures.
- You are willing to undergo a pre-employment medical, including drug and alcohol screening.

- You have the legal right to work in Australia on a full time, permanent basis.

What we are looking for – Nice to Have

- Experience in an industry related to rigging, lifting, or height safety, or exposure to environments that require rigging, lifting, or height safety equipment.
- High Risk Work Licence in Rigging or experience working with cranes.
- Experience using sales and logistics software such as an ERP (Ideally Microsoft Dynamics Business Central).

Who we are looking for

- Reliable and accountable for your responsibilities.
- Good prioritization and time management skills and can meet deadlines without compromising safety.
- Can follow work procedures and directions, and work with limited supervision when required.
- A positive attitude and can work effectively in a cross-functional team.
- Comfortable working in a digital environment, and able to learn new systems.
- Interested in the safety industry and have a demonstrated commitment to safety.
- Interested in learning and growing your skills, and adept at learning and applying learned knowledge.
- Adept at learning new information, grasping new concepts quickly, and applying learned knowledge effectively.
- You know how to make things happen – you are adaptable and able to find solutions.
- You are far-sighted – understanding the impact of your actions on the future and acting to prevent future issues.
- You are good to work with – considerate, professional, and courteous towards others.

Why this is a good opportunity

We are committed to providing opportunities for development to employees to ensure they have the confidence and knowhow to provide superior customer outcomes and want to be a long-term part of the team. Employees with the right attitude and aptitude will be considered for opportunities to develop and broaden their skills such as:

- Involvement in national committees and work groups.
- Inter-branch and inter-company relocations or secondments.
- Internal development programs.
- Ongoing training and support to gain relevant qualifications.

Career progression isn't limited to the Warehouse. Future development paths may include:

- Technical Service work, (including progressing to more advanced service work and on-site client work.)
- Customer service, sales, and scheduling.
- Purchasing, inventory, and other supply chain roles.
- Operational support roles such as training, QHSE, compliance, and process improvement.
- Supervisory, management, and technical leadership positions.

How to apply

If you believe you have what we are looking for and want to be part of the team, [apply online now.](#)